

Assessment Committee Meeting 2/23/17

Agenda:

Review for approval the Faculty Assessment Award Plan and Nomination Form

Review the Department Assessment Award Policy/Plan

Review Faculty Assessment Reports

Present: Shelly Farha, Bruce, Graham, Susan Greene, Taryn Cipra, Brent Phillips, Brian White, Todd Leif, Beth Whisler, Mark Whisler, Jamie Durler, Dorothy Katsiyiannis, and Nancy Zenger-Beneda.

Shelly moved to approve the minutes as they were presented. Todd seconded the motion. The minutes were approved.

Beth moved to accept the Faculty Award Assessment Plan and Nomination Form. Shelly seconded the motion. There was not discussion. The motion carried.

The group reviewed the Department Assessment Award Policy and first recommended changing the name to Plan as it does not represent a college policy. The grouped discussed the criteria on the previous form and recommended updating the faculty participation to 100% full-time faculty participation and 80% adjunct faculty participation in assessment as scheduled. After reviewing the other criteria that was unapplicable since we are not conduction program assessment on program outcomes at this time, the group recommended using the information from section F of the Program Review as the criteria for the plan. Nancy will draft a new Department Assessment Plan and bring it to the committee the following month for approval. Nancy reported that there was some question regarding funding the department assessment awards in the budget hearing. She asked the committee for permission to send the draft of the criteria to the President and Vice President for consideration as they are working on the budget for next year. The committee agreed to submit the draft criteria to the President and Vice Presidents.

The committee reviewed 6 faculty assessment reports and felt that the reports were gathering the information intended and that they were functioning as the college needs them to. The group will look further at faculty reports next month to discuss how students are performing and potentially identify areas of professional development needed.

Todd moved to adjourn the meeting. Mark seconded the motion. Meeting adjourned.